# **Privacy Policy**

# 1. Introduction and Contact Details of the Data Controller

1.1 We are pleased that you are visiting our website and thank you for your interest. Below, we inform you about how we process your personal data when you use our website. Personal data refers to any information that identifies you as an individual.

1.2 The controller of personal data processed on this website, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR), is KYCT Sp. z o.o., ul. Nowy Kisielin - Świerkowa 19, 66-002 Zielona Góra, Poland, Tel.: +48 451 020 026, Email: office@kyct.de. The data controller is a natural or legal person who, alone or jointly with others, determines the purposes and means of personal data processing.

# 2. Data Collection When Visiting Our Website

2.1 When you use our website for informational purposes only, i.e., without registering or providing us with other information, we collect only the data that your browser transmits to the website server (so-called "server log files"). When you visit our website, we collect the following data that is technically necessary to display the website:

- The website visited,
- Date and time of access,
- Amount of data transmitted in bytes,
- Source/referrer from which you accessed the site,
- Browser used,
- Operating system used,
- IP address (anonymized, if possible).

The processing of this data is based on our legitimate interest in ensuring the stability and functionality of our website, in accordance with Article 6(1)(f) GDPR. This data is not transferred or used for other purposes. However, we reserve the right to check server log files retrospectively if there are specific indications of unlawful use.

2.2 For security purposes and to protect the transmission of personal data and other confidential content (e.g., orders or inquiries), this website uses SSL or TLS encryption. You can recognize an encrypted connection by the "https://" prefix in the browser's address bar and the lock icon.

# 3. Hosting and Content Delivery Network (CDN)

Our website is hosted on servers located within the European Union. All data collected on the website is processed on these servers. To ensure data protection and prevent unauthorized disclosure, we have entered into data processing agreements with our hosting providers.

#### 4. Cookies

To make our website more attractive and enable the use of certain features, we use cookies. Cookies are small text files stored on your device. Some cookies are deleted automatically after you close the browser (so-called "session cookies"), while others remain on your device, allowing us to recognize your browser upon your next visit (so-called "persistent cookies").

The processing of data using cookies is carried out in accordance with:

- Article 6(1)(b) GDPR for the performance of a contract,
- Article 6(1)(a) GDPR based on your consent,
- Article 6(1)(f) GDPR to protect our legitimate interests.

You can configure your browser to inform you about cookies, accept them individually, or block them altogether. However, if you do not accept cookies, the functionality of our website may be limited.

### **5.** Contacting Us

When you contact us (e.g., via a contact form or email), we process your personal data only to the extent necessary to handle your inquiry. The legal basis for processing this data is our legitimate interest in responding to your inquiry, in accordance with Article 6(1)(f) GDPR. If your inquiry relates to the conclusion of a contract, the additional legal basis for processing is Article 6(1)(b) GDPR. Your data will be deleted once the matter has been fully resolved, unless there are legal obligations requiring further retention.

### 6. Data Processing for Order Fulfillment

We transfer personal data necessary for order fulfillment to shipping providers and payment institutions in accordance with Article 6(1)(b) GDPR.

### 7. User Rights

You have the right to:

- Access your data (Article 15 GDPR),
- Rectify your data (Article 16 GDPR),
- Erase your data (Article 17 GDPR),
- Restrict processing (Article 18 GDPR),
- Object to processing (Article 21 GDPR),
- Data portability (Article 20 GDPR).

To exercise these rights, contact us at office@kyct.de.